

# *STEM of the Triad*

## Fall 2020 Registration Information

(3/30/20)

1. Read the Fall 2020-Spring 2021 Handbook on the website. By registering, you are agreeing to the rules and policies stated therein. Registration will be scheduled using a seniority system according to the number of sequential semesters you have been enrolled in STEM classes.
2. You are registering for the Fall 2020 semester only. Although we publish information for the spring semester as well, our online registration system occurs twice each year—once for the fall semester and once for the spring semester. The fees you are paying are for one semester only. The payment sheet will guide you in determining your semester fees.
3. After registering online, you will receive an email confirming your data submission (only that your data has been received) followed by an email confirming your registration, schedule and/or adjustments, if applicable, and payment information. These emails are not automatically generated, so please allow 24 hours—and be sure to check your spam folder.
4. A minimum of half of your semester fees will be due within five business days of your registration confirmation email (as requested in the email). The remaining balance will be due May 31.
5. **The registration fee of \$50 (per family) is nonrefundable.**
6. The volunteer opt-out fee is \$125 for those families who prefer to pay rather than volunteer. All families will be invoiced for the opt-out fee upon registration. The volunteer reservation system will take place in May according to the seniority system (#1, above). Balances will be adjusted for those families who are registered for volunteer slots prior to May 31.
7. The facility fee is \$10 per class with a maximum of \$100 per family.
8. The study hall fee of \$25 is per student per semester hour used for students with gaps in their schedules who wish to remain on campus without a parent. Students without parental supervision must either leave campus or be enrolled in a study hall if not in class or at lunch. Should your student need study hall on occasion, the hourly study hall fee is \$5. You must notify us in advance of using the hourly option and remit payment before or on the day used.
9. A late fee of \$25 will be assessed to any account missing either of the payment deadlines--upon registration and May 31. Your classes will not necessarily be dropped, but your account which will include the late fee(s), must be paid prior to your student attending classes.
10. The full refund deadline (minus the registration fee) is June 30. After that date, materials fees as shown in the class description or on the payment sheet (class fee/materials fee) will be deducted from your refund.
11. The drop deadline is Monday, August 24, at 6:00 pm. No refunds of any kind will be given after the drop deadline.
12. The last day to add classes for the fall semester is Monday, August 24, at 6:00 pm.
13. Parents are responsible for obtaining required textbooks and materials before classes begin. Refer to the class descriptions or class syllabi.
14. Changes to your registration should be made by emailing [stemtriad@yahoo.com](mailto:stemtriad@yahoo.com). Do not resubmit your registration unless directed to do so.
15. Acceptable forms of payment:  
Personal check, cashier's check, official check, bank check, bill pay, and money order: Remittance information is below.  
PayPal: [stemtriad@yahoo.com](mailto:stemtriad@yahoo.com) You must pay from your bank account and use the **Friends & Family option** to avoid fees.  
Credit card: A 4 ½ % transaction fee will be added to your transaction. Contact Hayley to relay your credit card information.

If you have any questions or comments about registration, please contact:

Hayley Saffer  
Registrar  
[stemtriad@yahoo.com](mailto:stemtriad@yahoo.com)  
336-430-6210  
[www.stemtriad.com](http://www.stemtriad.com)

Remittance address: STEM of the Triad  
c/o Hayley Saffer  
3204 Oliver Drive  
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